

Mays Landing, NJ
June 21, 2017

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
HELD ON JUNE 21, 2017**

HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library

The Regular Meeting of the Hamilton Township Board of Education was called to order at 5:35 p.m. in the Michael H. Duberson Memorial Library at the Wm. Davies Middle School by Mr. Eric Aiken, Board President.

**Call
To
Order**

ROLL CALL

The following members answered roll call: Mrs. Nanci Barr, Mr. Derek Haye, Mrs. Barbara Kupp, Mrs. Kim Melton, and Mr. Eric Aiken.

**Roll
Call**

Ms. Erickson and Mrs. Hassa arrived at 5:38 p.m.
Mr. Higbee arrived at 6:13 p.m.

Absent: None

Also present were: Mr. Frank Vogel, Superintendent
Mrs. Anne-Marie Fala, School Business Administrator/Board Secretary
Mr. Raymond Went, Esquire

EXECUTIVE SESSION

Motion by Mr. Aiken, seconded by Mr. Haye, to enter into executive session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Personnel/CSA Evaluation
- HIB

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on

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items discussed in executive session. Further resolved that the Board will be in executive session for approximately 90 minutes.

Voice Vote: All in favor: (5-0-0)

The Board entered into Executive session at 5:36 p.m.

Executive Session ended at 6:54 p.m. and there was a short break.

The Board resumed the regular meeting at 7:06 p.m.

Eric Aiken led the Pledge of Allegiance.

Pledge of Allegiance

ROLL CALL

The following members answered roll call: Mrs. Nanci Barr, Mr. Greg Ciambrone, Ms. Margaret Erickson, Mrs. Amy Hassa, Mr. Derek Haye, Mr. James Higbee, Mrs. Barbara Kupp, Mrs. Kim Melton, and Mr. Eric Aiken. (9-0-0)

Notice of Advertisement of Meeting

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Moment of silence for private reflection.

VII. APPROVAL OF MINUTES

Motion by Mr. Aiken, seconded by Mrs. Hassa, to approve the regular and executive session minutes of the meeting of May 23, 2017, as per attachment Minutes-1.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

- D. Presentation: Members of the Egg Harbor Township PAL SeaPerch Team (Hamilton Twp. and GEHRHSD students)
- James Nilsen
 - Gaetan Perrone
 - Brandon Kusnirik

VIII. **CORRESPONDENCE**

Mr. Aiken read thank you cards from several employees who have received gifts from the Board.

XI. **PUBLIC COMMENTS**

None

X. **BOARD MEMBER COMMENTS**

Ms. Erickson noted the 5th Grade Award Ceremony.

Mrs. Hassa attended the Math Bowl and stated it was great to see the involvement of the students and how well they did.

Mr. Aiken stated it was smart to move the 8th Grade Ceremony inside this year due to the extremely hot weather conditions. The Board will look into options available for next year.

Mr. Vogel thanked the Administrators for all of the quick changes that needed to be made to make the ceremony successful.

He also gave the Board a list of items which will be included in the referendum which will be presented shortly.

Mr. Vogel noted that he is arranging a visit of the Boy Scouts to his Wading River Sawmill sometime shortly.

XI. **SUPERINTENDENT/STAFF REPORTS**

Mr. Vogel gave the Board a handout regarding new bell schedule times for the 2017-2018 school year. He noted that this would give more instructional time during the school day at the Davies School.

Mr. Vogel also informed the Board of the possibility of hiring a Class III Officer for the District. This has been discussed with the Hamilton Township Police Department.

Mr. Vogel noted that new and updated policies will be included in the July and August agenda packet.

He then spoke to the Board and the public regarding data analysis for student growth. A completed analysis will be provided in July.

A. Information Items

1. Dates to Remember

- July 4, 2017 – School Closed - Holiday
- July 24, 2017 – Board of Education Meeting – 6:00 p.m. (Executive Session) – 7:00 p.m. (Public Session)

B. Student Discipline Reports for the month of May, 2017, as per attachment XI-B.

C. Report on Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse:

Presented by: Russell Clark, Affirmative Action Officer and
Anti-Bullying Coordinator

D. Presentation given after approval of minutes.

COMMITTEES AND RECOMMENDATIONS

A. Instruction Committee (Curriculum and Policy):
Chairperson: Mrs. Melton

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motions, as presented:

1. To approve the Grade Level, Department and House Chairpersons, Lead Nurse and Content Coordinators for the 2017-2018 School Year, as per attachment – Curriculum-1.
2. To approve staff members to complete Curriculum Instruction & Program Development at the hourly rate of \$39.00 during the summer (July & August 2017), as per attachment-Curriculum-2.
3. To approve staff members to participate in

Professional Development Workshops during the Summer of 2017 (not to exceed 20 hours each) and to be paid at the hourly rate of \$24.51, as per attachment – Curriculum-3

4. To approve the following staff to participate in Professional Development NCI Training on July 5, 6 and 7, 2017 (not to exceed 6 hours each) and to be paid at the hourly rate as indicated in the 2016-2020 Agreement between the Hamilton Township BOE and the HTEA.

Marla Kanevsky
Michelle Mick
Annette Palmeri
Jeanne Petrillo
Jen Quatararo
Lois Townsend

5. To approve the following staff members to participate in Professional Development (Administrative Retreat) on July 13, 2017 (not to exceed 8 hours) and to be paid at their hourly rate.

Carole Wright
Melanie Cradock
Laurie Duffy

Roll Call Vote: All in favor #1, #3, #4, and #5: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Eight in favor #2: Mrs. Barr, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mr. Ciambrone (8-0-1)

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motions as presented:

6. To approve the following staff members to participate in Professional Development on August 17, 2017 relative to the KEA (Kindergarten Entrance Assessment) (not to

exceed 5 hours each) and to be paid at the hourly rate of \$24.51/hour.

Kathryn McEvoy
Debra Carmody
Pamela Pierson
Jenna Kyle

7. To approve the following staff members to participate in Professional Development Workshop on August 16, 2017 relative to the requirements of the GNJK (Grow New Jersey Kids) rating process (not to exceed 7 hours each) and to be paid at the hourly rate of \$24.51/hour.

Natalie James
Jennifer Christiano
Andrea Russomanno
Julie Morris
Kim Russomanno
Amanda Stanco
Karen Sauerbrey
Michele Nilan
Kristen Marr

8. To approve the following staff members to participate in Professional Development Workshop relative to the GNJK (Grow New Jersey Kids) rating process on August 16, 2017 (not to exceed 4 hours each) and to be paid at the hourly rate as indicated in the 2016-2020 Agreement between the Hamilton Township BOE and the HTEA.

Nissi Peram
Donna Maulone
Rita Cohen
Jessica Lewis
Allison Baggstrom
Ashley Pfaff
Evenly Dodd
Nikitha Kolli

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr.

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Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and
Mr. Aiken. (9-0-0)

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motion, as presented:

9. To approve Laurie Derringer to provide Professional Development relative to the KEA (Kindergarten Entrance Assessment) on August 17, 2017 and the GNJK (Grow New Jersey Kids) rating process on August 16, 2017 (not to exceed 18 hours) and to be paid at the hourly rate of \$26.00/hour.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motions, as presented:

10. To approve Barbara Graf, Shaner School Nurse, to provide Professional Development on Special Diets and Allergies on August 16, 2017 (not to exceed 4 hours) and to be paid at the hourly rate of \$26.00/hour.
11. To approve Laurie Derringer to complete Master Teacher responsibilities relative to the KEA and Preschool Expansion Grant during the Summer of 2017 (not to exceed 15 days) and to be paid at her per diem rate as indicated in the 2016-2020 Agreement between the Hamilton Township BOE and the HTEA.
12. To approve the following staff members to make home visits, as per the Preschool Expansion Grant requirements during the Summer of 2017 (not to exceed 6 hours each) and to be paid the Curriculum Development rate of \$39.00/hour.

Laurie Derringer
Ann Bucknam
Natalie James
Jennifer Christiano

Andrea Russomanno

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

The following item has been presented as an informational item:

13. The following teachers have been selected to participate in the Math and Science Partnership Grant through Stockton University to Support K-8 Schools in the Implementation of Next Generation Science Standards (NGSS). The funding period for this grant is July 1, 2016 through June 30, 2018.

<u>Grade</u>	<u>Name</u>
K & 1	Sue Burnetta
2 & 3	Jennifer McCrary
4 & 5	Dominic Carpani
6	Michele Giardino
7	Lauren Baglivo
8	Megan Hooper-Jackson
8	Sheila Fleischer

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motions, as presented:

14. To approve Malika Green to provide Professional Development on July 10 & 11, 2017 to our grade 8 science teachers on certain aspects of the Project Lead the Way (PLTW) Stem Curriculum that can be infused into our grade 8 science curriculum, instruction & program (not to exceed 25 hours) and to be paid at the hourly rate of \$26.00 an hour.
15. To approve Policy #8605 – Requirements to Meet Students at Bus Stop on first reading, as per attachment-Policy 15.
16. To approve corrected extracurricular activities and staff stipends for the 2016-2017 school year as indicated below:

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<u>Activity</u>	<u>Staff Member</u>	<u>Meeting Days</u>	<u>Stipend</u>
House Chair-A	Stacy Weiner	On-going	\$1098.50
House Chair-A	Kristin Ciambrone	On-going	\$591.50

Roll Call Vote: All in favor #14 and #15: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Eight in favor #16: Mrs. Barr, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mr. Ciambrone (8-0-1)

FINANCE COMMITTEE – Chairperson – Mr. Haye

Motion by Mr. Haye, seconded by Mrs. Melton, to approve the following motions, as presented:

1. To approve budget transfers in the amount of \$166,335.00 (attachment Finance-1) and to do all account transfers that may be needed to close the fiscal year with Board confirmation at the next regular meeting.
2. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.
3. Purchase orders issued for services, supplies and equipment as follows, as per attachment Finance-3
 - For the 2016-2017 school year in the amount of \$798,294.51
 - For the 2017-2018 school year in the amount of \$113,515.42.
4. To approve the following bills and payroll in the total amount of \$4,095,943.17, as per attachment Finance-4, and to authorize

additional payments for the current fiscal year
with Board confirmation at the next regular
meeting:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund/Payroll	205,094.85
11	Current Expense	1,413,074.43
11	Current Expense/Payroll	2,148,330.63
20	Special Revenue	59,113.47
20	Special Revenue/Payroll	89,871.34
50	Cafeteria	180,458.45

5. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2017-2018 school year, as per attachment Finance-5.
6. To approve Resolution #115 to Transfer to Debt Service for the 2017-2018 school year, as per attachment Finance-6.
7. To accept the FY2018 (School Year 2017-2018) IDEA Grant Funds as indicated below:

	<u>Public Funds</u>	<u>Non-Public Funds</u>	<u>Total Funds</u>
IDEA-Basic	\$737,801.00	\$30,511.00	\$768,312.00
IDEA-Preschool	<u>\$31,703.00</u>	<u>\$0.00</u>	<u>\$31,703.00</u>
	<u>\$769,504.00</u>	<u>\$30,511.00</u>	<u>\$800,015.00</u>

8. To approve and submit the FY2018 (School Year 2017-2018) IDEA Grant Budget Application, as per attachment Finance-8.
9. To approve a resolution for Travel and Related Expense Reimbursement for the 2016-2017 school year, as per attachment Finance-9.
10. To approve a tuition contract between the Pleasantville Board of Education (sending district) and the Hamilton Township Board of Education (receiving district) for one homeless student for the 2016-2017 school year beginning April 19, 2017 through June

30, 2017 for a total cost of \$2,506.24 (prorated), plus transportation costs of \$34.60/day for 41 days totaling \$1,418.50.

11. To approve a contract with Dr. Stuart Goldman, School Physician for the 2017-2018 school year in the total annual amount of \$19,200.00, as per attachment Finance-11.
12. To approve a Contract Agreement with Duff and Phelps, LLC in the amount of \$1,225.00 to update fixed asset ledger for accounting and financial reporting as of June 30, 2017, as per attachment Finance-12.

Roll Call Vote: All in favor #1, #3, #4, and #6 through #12: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Eight in favor #2 and #5: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mrs. Hassa. (9-0-1)

#3 was included as an informational item.

Motion by Mr. Haye, seconded by Mrs. Melton, to approve the following motions, as presented:

13. To approve an Itinerant Services Agreement between the Hamilton Township Board of Education and the Cape May County Special Services School District for the 2017-2018 school year, as per attachment Finance – 13.
14. To approve participation in the Middlesex Regional Educational Services Commission's Cooperative Pricing System for the 2017-2018 school year.
15. To approve participation in the Atlantic County Cooperative Purchasing Program for the 2017-2018 school year.

16. To approve participation in the Hunterdon County Educational Services Commission's Cooperative Purchasing Program for the 2017-2018 school year.
17. To approve participation in the Camden County Educational Services Commission's Cooperative Purchasing Program for the 2017-2018 school year, as per attachment – Finance – 17.
18. To approve to recycle equipment by a New Jersey authorized recycling firm that has become damaged, broken, or of no value to the district, as per attachment – Finance – 18.
19. **To** accept a donation of books from the National Sorority of Phi Delta Kappa, Delta Lambda Chapter for the Hess School.
20. To approve an unspecifiable contract for the 2017-2018 school year with CM3 – for environmental controls at the Hess, Davies and Shaner schools in the amounts as follows:
 - Shaner - \$18,828.00 (invoiced monthly @ \$1,569.00)
 - Hess - \$17,700.00 (invoiced monthly @ \$1,475.00)
 - Davies - \$22,320.00 (invoiced montly @\$1,860.00)
21. To approve Resolution #118 to Transfer Current Year Surplus to Reserve, as per attachment-Finance-21.
22. To approve an agreement to participate in the Alliance for Competitive Telecommunications (ACT) with the Educational Services Commission of New Jersey (ESCNJ) and the New Jersey Association of School Business Officials (NJASBO) for the period July 1, 2017 through June 30, 2018, as per attachment – Finance 22.

Roll Call Vote: All in favor: Mrs. Barr, Mr.

Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mr. Haye, seconded by Mrs. Melton, to approve the following motions, as presented:

23. To approve the submission of a Sustainable Jersey for School Grant Application for the Wm. Davies Middle School, as per attachment – Finance 23.
24. To accept donation from Eric Aiken for labor and material for the repair of stage curtains and miscellaneous reupholstering at the Hess Complex.
25. To approve budget transfers in the amount of \$11,961.17, as per attachment – Finance-25.
26. To approve Resolution #119 authorizing an agreement between Hamilton Township BOE and McManimon, Scotland & Baumann, LLC for the 2017-2018 school year, as per attachment Finance-26.
27. To approve the following bills and payroll in the total amount of \$65,421.81, as per attachment Finance-27, and to authorize additional payments for the current fiscal year with Board confirmation at the next regular meeting:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
11	Current Expense	\$35,041.52
20	Special Revenue	2,068.18
50	Kid's Corner	21,508.42
50	Community Education	6,481.82
50	Camp Blue Star	321.87

Roll Call Vote: All in favor #23, #25, #26 & #27:
Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken (9-0-0)

Eight in favor #24: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr.

Higbee, Mrs. Kupp, and Mrs. Melton.
Abstained: Mr. Aiken. (8-0-1)

The following item as been presented as an informational item:

28. Purchase orders issued for services, supplies and equipment as follows, as per attachment Finance-28.
 - For the 2016-2017 school year in the amount of \$28,936.68
 - For the 2017-2018 school year in the amount of \$1,633,369.45.

C. Administration Committee (Personnel and Discipline)

Chairperson: Mrs. Hassa

All personnel actions are being taken by the recommendation of the Superintendent.

Motion by Mrs. Hassa, seconded by Ms. Erickson, to approve the following motions, as presented:

1. To approve district substitutes for the 2016 - 2017 school year, as per attachment Administration -1.
2. To approve homebound instruction for the 2016-2017 school year, as per attachment Administration -2.
3. To approve unpaid leave of absence for Judyth Dunleavy, Hess School, part time SRAO, from the period of May 17, 2017 to May 22, 2017.
4. To approve unpaid leave of absence for Rachel Robinson, Davies Teacher for May 12, 2017 and May 22, 2017, as per attachment Administration-4.
5. To approve unpaid leave of absence for Leslie Kayes, Hess Teacher for May 26, 2017, as per attachment Administration-5.
6. To approve unpaid leave of absence for Lisa King, Hess Paraprofessional for May 19, 2017.

7. To approve revisions to employees' salaries, as per attachment Administration-7.
8. To accept a resignation notice from Lauren Carney, Hess School Paraprofessional effective June 9, 2017 with a last day of employment of June 30, 2017, as per attachment Administration-8.
9. To accept a resignation notice from Heather Andros, Hess School Paraprofessional effective June 13, 2017 with a last day of employment of June 30, 2017, as per attachment Administration-9.
10. To accept a maternity leave request from Kimberly Smith, Hess School Teacher. Mrs. Smith is requesting to use sick time from September 5, 2017 to October 20, 2017 and New Jersey Family Leave from October 21, 2017 to January 3, 2018 with a return to work date of January 4, 2018, as per attachment Administration -10.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Hassa, seconded by Ms. Erickson, to approve the following motion as presented:

11. To approve Job Description for Behavior Analyst, as per attachment Administration -11.
12. To approve Job Description for Supervisor of Special Projects, as per attachment Administration -12.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Hassa, seconded by Mrs. Melton, to approve the following motions, as

presented:

13. To approve Yenismaili Ayers for the ELL portion of the Shaner Summer Reading and Writing Camp.
14. To approve a building transfer of World Language position from Davies School to the Hess School.
15. To rescind offer of employment for Samuel Gallagher as part-time custodian.
16. To approve Custodian Summer Help for 25 hour per week for eight weeks at the rate of \$10.00/hour starting July 1, 2017.

Harry Maxwell
Leidy Marin-Vargas
Erick Sanchez
Kenya Long
Valerie Styer

17. To approve summer hours for Mary Romagnino, Food Service Clerk, not to exceed 50 hours over a six week period with an estimated cost of \$1000.00, as per attachment Administration-17.
18. To approve summer hours for Guidance Counselors @\$49.60/hour.

Lynn Evangelist	Hess/Davies	120 hours
Dorothy Schoenstein	Shaner	25 hours
Michael Diorio	Davies	15 hours
Wendy McKensie	Davies	15 hours

19. To approve summer hours for Dawn Duelly, Davies IMC @\$31.15/hour for 16 hours.
20. To approve summer hours for School Nurses @ \$49.60/hour:

Barbara Graf	Shaner	20 hours
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Tracy Torres	Davies	15 hours
Helen Macchiavelli	Hess	22.5 hours
Jane Barrett	Hess	22.5 hours

Roll Call Vote: Eight in favor #13: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mrs. Hassa (8-0-1)

All in favor #14 to #20: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Hassa, seconded by Mrs. Melton, to approve the following motions, as presented:

21. To approve Black Seal License Stipend for the following for the 2016-2017 school year at the rate of \$750.00.

Lawrence Davidson
Brian Burton
James Ryan
Matthew Montelpare
Kurtis VonHess
Thomas Renzulli
Larry Good
Marie Cowley
Thelia McKiver
Van Pearson
Michael Hruska
Christa Larson
Josie Martin

22. To approve Certified Pool Operator License Stipend for the following for the 2016-2017 school year at the rate of \$750.00:

Ian Nelson
Matthew Montelpare
Brian Burton
Lawrence Davidson

23. To approve Food Service Summer Hours for the 2017 ESY Program for six hours per day for

the period July 5, 2017 to August 15, 2017
based on their hourly rate:

Colleen Csaszar
Adella Gigliotti
Valerie Styer – sub
Brook North – sub

Roll Call Vote: All in favor: Mrs. Barr, Mr.
Ciambrone, Ms. Erickson, Mrs. Hassa, Mr.
Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and
Mr. Aiken. (9-0-0)

Motion by Mrs. Hassa, seconded by Ms. Erickson, to approve the following motions, as
presented:

24. To approve the following as Paraprofessionals
for the 2017 ESY Program at a rate of
\$15.00/hour from July 5, 2017 to August 15,
2017 for the hours of 8:45 a.m. to 1:15 p.m.:

Amanda Stanco
Heather Andros

25. To approve Timothy Brooks for the 2017-2018
School Year as a Full Time Paraprofessional,
Para Step 9, for a total salary of \$28,075.00
plus \$1000.00 longevity.
26. To approve lateral movement for the 2017-2018
school year, as per attachment Administration-
26.

Roll Call Vote: All in favor #24 and #25: Mrs.
Barr, Mr. Ciambrone, Ms. Erickson, Mrs.
Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs.
Melton, and Mr. Aiken. (9-0-0)

Eight in favor #26: Mrs. Barr, Ms. Erickson,
Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp,
Mrs. Melton, and Mr. Aiken. Abstained: Mr.
Ciambrone. (8-0-1)

Motion by Mrs. Hassa, seconded by Mrs. Kupp, to approve the following motions, as
presented:

27. To approve a paid administrative leave for Kelly Davenport, Shaner, part-time Paraprofessional for the period May 24, 2017 to June 15, 2017.
28. To approve Community Education hiring for the 2017-2018 school year, as per attachment – Administration 28.
29. To approve New Jersey Family Leave for Virginia Dzialo, Davies School Teacher for the period June 1, 2017 to June 8, 2017, as per attachment – Administration-29.
30. To approve the building transfer of Lashel Blunt, part time Paraprofessional from the Hess School to the Davies School for the 2017-2018 school year.
31. To approve extra carryover vacation days for school year 2017-2018 for the following:

Dana Kozak 9 days
Anne-Marie Fala 8 days

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken (9-0-0)

Motion by Mrs. Hassa, seconded by Mrs. Barr, to approve the following motions, as presented:

32. To approve the creation of the following new position for the 2017-2018 school year:

Part Time Custodian 10.04.15 BNM
Part Time Custodian 10.04.15 BNN
Full Time SRAO 08.09.43 BGY
Full Time Administrative
Secretary for PreK/Registration 19.01.29 BNO
33. To approve Michael Hannel as Davies Teacher for the 2017-2018 school year at the total annual rate of \$54,820, MA Step 3, as

per attachment Administration-33.

34. To approve Rebecca Metzger as Shaner Teacher for the 2017-2018 school year at the total annual rate of \$53,166, BA+30, Step 1, as per attachment- Administration-34.
35. To approve Manuel Paiva Rivera as part time 12 month 29.5 hour/week Custodian for the 2017-2018 school year at the total annual rate of \$23,633, Custodian B, Step 1, as per attachment Administration-35.
36. To approve Derrick Mixson as part time 12 month 29.5 hour/week Custodian for the 2017-2018 school year at the total annual rate of \$23,947, Custodian B, Step 2, as per attachment Administration-36.
37. To accept a maternity leave request for Kelly Van Laeys, Hess School Teacher. Mrs. Van Laeys is requesting to use sick time from September 11, 2017 to November 27, 2017, NJ Family Leave from November 28, 2017 to March 1, 2018, Child Rearing Leave from March 2, 2018 through June 30, 2018 with a return to work date of September 1, 2018, as per attachment – Administration – 37.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken (9-0-0)

Motion by Mrs. Hassa, seconded by Mrs. Melton, to approve the following motions, as presented:

38. To approve Heather Andros as temporary Hess School Teacher for the 2017-2018 school year at the total annual rate of \$50,950, BA, Step 1, as per attachment Administration-38.

Ms. Andros is maternity leave replacement for Kelly VanLaeys.

39. To approve a stipend for Cheryl Porreca in the amount of \$1,000.00 for the 2017-2018 school year for responsibilities assumed following the elimination of the Treasurer of School Monies position.
40. To approve employment contract of Anne-Marie Fala, School Business Administrator for the period July 1, 2017 to June 30, 2018 at the total annual salary of \$113,850, as per attachment – Administration 40.
41. To approve the revised Job Descriptions for the following stipend positions:
 - English Language Arts Building Coordinator
 - Science and/or Social Studies Building Coordinator
 - Mathematics Building Coordinator
 - ELL District Coordinator
 - Basic Skills Instruction Building Coordinator
 -(Attachment – Administration 41)
42. To approve Arthur Faden as full time SRAO for the period of August 28, 2017 through June 30, 2018 at the total annual salary of \$51,448.00, SRAO, Step 4, as per attachment-Administration 42.
43. To approve Gayle Luderitz as full time Administrative Secretary for the period July 1, 2017 through June 30, 2018 at a total annual salary of \$32,744.00, Administrative Secretary, Step 3, as per attachment-Administration 43.

Roll Call Vote: All in favor #39, #41, #42 & #43. Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Seven in favor #40: Mrs. Barr, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mr.

Ciambrone and Mr. Higbee. (7-0-2)

44. This motion was rescinded.

Motion by Mrs. Hassa, seconded by Ms. Erickson, to approve the following motion as presented:

45. To approve Jeffrey Wellington as Supervisor of Special Projects for the period of July 1, 2017 through June 30, 2018 at a total annual salary of \$99,500, as per attachment – Administration-45.

Salary subject to change at the conclusion of the present HTAA negotiations.

Roll Call Vote: Seven in favor: Mrs. Barr, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mr. Ciambrone and Mr. Higbee. (7-0-2)

Motion by Mrs. Hassa, seconded by Ms. Erickson, to approve the following motion as presented:

46. To approve Science Counselors for Camp Blue Star at the rate of \$20.00/hour from August 17, 2017 to August 28, 2017 from 9:00 a.m. to 3:00 p.m.

Sarah Platt
Jennifer McCrary
Malika Green

47. To authorize the appointments for professional development, services, curriculum writing and hiring based upon the recommendation of the Chief School Administrator in consultation with the Board President, and members of the Administration Committee being confirmed at the next regular meeting for the months of July and August:

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton,

and Mr. Aiken. (9-0-0)

Motion by Mrs. Hassa, seconded by Ms. Erickson, to approve the following motions, as presented:

48. To approve the elimination of the following positions for the 2017-2018 school year:
- | | |
|--|--------------|
| Full Time Custodian | 10.01.15 ARJ |
| Mental Health Crisis Counselor | 03.04.14 BHC |
| Part Time SRAO | 04.03.43 BMB |
| Part Time Administrative Secretary for PreK/Registration | 19.01.29 BMK |
49. To hire Community Education Lifeguards for the period June 26, 2017 to June 30, 2018.
- | | |
|---------------|--------------|
| Lucy Bowman | \$12.00/hour |
| Jason Fraone | \$12.00/hour |
| Joseph Fraone | \$13.00/hour |

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Hassa, seconded by Ms. Erickson to approve the following motion, as presented:

50. To hire Steven Warrington, Hess School Teacher for the period of September 1, 2017 to June 30, 2018 for a total annual salary of \$54,287.00, MA, Step 1.
- Mr. Warrington is a replacement for Mr. Evangelist who retired.
- (attachment – Administration 50)

Roll Call Vote: All in favor: Mrs. Barr, Mr.

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Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

OPERATIONS COMMITTEE (Facilities And Transportation:
Chairperson: Mr. Higbee

Motion by Mr. Higbee, seconded by Mrs. Kupp, to approve the following motion as presented:

1. To approve the installation of a new hot water heater at the Hess School. Demolition, parts and labor not to exceed \$100,000.00.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

The following has been included as an informational item:

2. Referendum Project List/FVHD

RESOLUTIONS

None

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENTS

None

EXECUTIVE SESSION

Motion by Mr. Aiken, seconded by Mrs. Hassa, to enter into Executive session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Negotiations – Board Office Staff

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Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session.

Further resolved that the Board will be in executive session for approximately 20 minutes.

Voice Vote: All in favor (9-0-0)

The Board entered into Executive Session at 9:20 p.m.

The Board resumed the regular session of the meeting at 9:40 p.m.

Administration Committee (Personnel and Discipline)

Chairperson: Mrs. Hassa

All personnel actions are being taken by the recommendation of the Superintendent.

Motion by Mrs. Hassa, seconded by Ms. Erickson to approve the following motion as presented:

To approve an increase of salary of 3% for the 2016-2017 school year and \$2,200 for each of the employees for the 2017-2018 school year:

Carol Bowen	Secretary to School Business Administrator
Robin Dickson	Payroll Coordinator
Elen Manalang	Personnel Director
Kara Sprigg	Accounts Payable
Terry Vogt	Secretary to Superintendent

Roll Call Vote: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

EXECUTIVE SESSION

Motion by Mr. Aiken, seconded by Mrs. Melton to enter into Executive Session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Negotiations – HTAA and HTSCDA

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in

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executive session for approximately 20 minutes.

Voice Vote: (9-0-0)

The Board entered into Executive Session at 9:47 p.m.

Mr. Ciambrone and Mr. Higbee left the meeting at this time.

The Board resumed the regular meeting at 10:06 p.m.

ADJOURNMENT

Motion by Mr. Aiken, seconded by Ms. Erickson, to adjourn the meeting.

Voice Vote: All in favor: (9-0-0)

The Hamilton Township Board of Education meeting adjourned at 10:07 p.m.

Anne-Marie Fala
School Business Administrator/Board Secretary